Unofficial prior to Board of Trustee Approval,
Approval by the Board of Trustees on
_________________ as written.

MINUTES OF THE REGULAR MEETING
OF THE LIBRARY BOARD OF TRUSTEES
JUNE 19, 2013

1. CALL TO ORDER
   Board President Jeff Davis called the regular meeting to order at 7:02 p.m. in the Board Room of Nichols Library.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL
   Board Present: Arvind K. Aggarwal
                   Sandy Benson
                   Ron Davidson
                   Jeff B. Davis
                   Bruce Hanson
                   Brian Moore
                   Vince Rosanova
                   Madhu Uppal
                   Rick Wills
   Student Board Present: Nick Landi
   Staff Present: John Spears, Executive Director
                  Julie Rothenfluh, Deputy Director
                  Sue Prindiville, NID Library Manager
                  Olya Tymciurak, NSL Library Manager
                  Frances Tong, IT Manager
                  Kim Neidermyer, Marketing Manager
                  Theresa Rodriguez, HR Manager
                  Jeff Scheuerman, Finance Manager
                  Denise Pucel, Facilities Manager
                  Rashmi Mehrotra, NID Children’s Svcs. Supvr.
                  Yan Xu, NBL Adult Svcs. Supervisor
                  Helen Chow, NID Circ. Check-in Supvr.
   Others Present: Bob Fieseler, City Council Liaison
                   Karen DeAngellis, City Finance Director

4. CONSENT AGENDA 13-6/19-018
   A. Approval of Minutes
      1. May 15, 2013, Regular Meeting
      2. May 15, 2013 Closed Minutes (Tabled)
B. Approval of Expenditures

May FY13 – Period 13

<table>
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<td>Handwritten Checks</td>
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<tr>
<td>Accounts Payable</td>
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<td>Payroll (5/3/13, 5/17/13)</td>
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<td>Acct. &amp; Data Processing Charges</td>
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<td>Other</td>
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May FY14

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<td>Accounts Payable</td>
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<td>Payroll (5/17/13, 5/31/13)</td>
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<td>Other</td>
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<td><strong>TOTAL</strong></td>
<td><strong>883,167.40</strong></td>
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C. Financial Reports

2. Statement of Revenue and Expense – April 2013 Unaudited Final
4. Statement of Revenue and Expense – May 2013

Motion was made and seconded to approve the May, 2013 Consent Agenda as presented. **ROLL CALL VOTE: AYE: AGGARWAL, BENSON, DAVIDSON, DAVIS, HANSON, MOORE, ROSANOVA, UPPAL, WILLS. MOTION DECLARED CARRIED.**

5. COMMUNICATIONS AND PUBLIC FORUM

None.

6. REPORTS

A. Employee of the Month

Spears introduced Employee of the Month, Yan Xu, NBL Adult Services Supervisor and shared some of the positive comments from her nomination. The Board applauded Xu for her outstanding service.

B. Student Board Recognition

Davis presented a Certificate of Service to Nick Landi, Student Board member. Nick Landi thanked the Board and Staff. Davis also acknowledged the excellent service of Student Trustee Ben Samuels, who was not present. The Board applauded both Student Trustees for their dedication and contributions during their terms.

C. Annual Reports FY12-13

Spears noted some of the highlights of the Annual Reports. The Board complimented staff on the quality of the reports. Spears commended staff for their efforts both on the Annual Reports and throughout an eventful year.

Motion was made and seconded to approve the FY12-13 Annual Reports as presented.
D. Illinois Public Library Annual Report (IPLAR) FY12-13 13-6/19-022
Spears reviewed the details of the report and noted that this report is what the Library Journal 5-Star rating is based on. He noted that all of the information in the report has been seen by the Board at other times throughout the year. The Board commended Jeff Scheuerman, Theresa Rodriguez and staff for their work compiling and entering this significant amount of detailed information.

Motion was made and seconded to approve the FY12-13 IPLAR Report as presented.

E. Monthly Statistics 13-6/19-023
Spears stated that he was pleased to report that circulation was up again. The Board asked what staff felt was contributing to the rising trend. Spears noted that the elimination of DVD fees had the largest impact on statistics but that the Sunday hours pilot also had an effect.

7. OLD BUSINESS 13-6/19-024
None.

8. NEW BUSINESS
A. Budget Resolutions FY13-14 13-6/19-025
1. Operating Budget
2. Capital Reserve
Spears stated that the Board approves the Budget Resolutions annually at the June meeting. He added that the two Resolutions are an official statement of the Budget as it was passed by the Board. Spears responded to questions from the Board regarding the Budget process and clarified the purpose of the Capital Reserve Fund.

Motion was made and seconded to approve the Operating Budget, Resolution No. 13-1 as presented. ROLL CALL VOTE: AYE: AGGARWAL, BENSON, DAVIDSON, DAVIS, HANSON, MOORE, ROSANOVA, UPPAL, WILLS. MOTION DECLARED CARRIED.

Motion was made and seconded to approve the Capital Reserve, Resolution No. 13-2 as presented. ROLL CALL VOTE: AYE: AGGARWAL, BENSON, DAVIDSON, DAVIS, HANSON, MOORE, ROSANOVA, UPPAL, WILLS. MOTION DECLARED CARRIED.

B. Present Board Officer Slate 13-6/19-026
Trustee Hanson reported on the nominating committee’s Officer Slate: President, Sandy Benson; Vice President, Ron Davidson; Secretary, Madhu Uppal.

C. Vote on Board Officer Slate 13-6/19-027
Motion was made and seconded to approve the Officer’s Slate of President, Sandy Benson; Vice President, Ron Davidson; Secretary, Madhu Uppal as presented by the nominating committee. MOTION DECLARED CARRIED.

D. Appointment of Interim Director 13-6/19/028
Discussion of this item was moved to Closed Session.

9. CLOSED SESSION 12-2/16-029
The Board entered into closed session at 7:25 p.m. in accordance with the Illinois Open Meetings Act Section 2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. ROLL CALL VOTE:
AYE: AGGARWAL, BENSON, DAVIDSON, DAVIS, HANSON, MOORE, ROSANOVA, UPPAL, WILLS. MOTION DECLARED CARRIED.

10. RETURN TO OPEN SESSION  12-2/16-030
Motion made and seconded to return to open session at 8:34 p.m. Davis advised that the Board had discussed the appointment of an Interim Executive Director due to the resignation of current Executive Director, John Spears.

Motion made and seconded to approve the appointment of Julie Rothenfluh, Deputy Director as Interim Executive Director effective July 6, 2013. MOTION DECLARED CARRIED.
The Board and staff applauded the choice of Rothenfluh and welcomed her as Interim Executive Director.

11. FUTURE AGENDAS  12-9/20-031
No changes were made to the annual schedule.
John Spears thanked the Board and staff for their support during his time as Director. Board President Davis thanked Spears, stating that he had brought the Library to a different level. The Board and staff applauded Spears and wished him well.

12. ADJOURNMENT  12-9/20-032
Motion made and seconded to adjourn the meeting at 8:45 p.m. MOTION DECLARED CARRIED.

Respectfully submitted,

Barbara Prescott
Administrative Assistant