MINUTES OF THE REGULAR MEETING
OF THE LIBRARY BOARD OF TRUSTEES
MAY 21, 2014

1. CALL TO ORDER
Board President Sandy Benson called the regular meeting to order at 7:00 p.m. in the Board Room of the Nichols Library.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL
Board Present: Arvind K. Aggarwal
                Sandy Benson
                Ron Davidson
                Andrew Heap
                Brian Moore
                Nina M. Menis
                Vince Rosanova
                Kay Severinsen
                Madhu Uppal

Student Board Present: Samuel Coolidge

Staff Present: Julie Rothenfluh, Executive Director
               Lynn Hoffman, Deputy Director
               Olya Tymciurak, NIC Library Manager
               Karen Dunford, NSL Library Manager
               David Della Terza, NBL Library Manager
               Frances Tong, IT Manager
               Theresa Rodriguez, HR Manager
               Jeff Scheuerman, Finance Manager
               Aynne Reist, NBL Children's Svcs. Spvsr.

Others Present: Bob Fieseler, City Council Liaison
                Rachel Mayer, City Finance Manager
                Roger Ritzman, Library Council

4. CONSENT AGENDA 14-5/21-143
A. Approval of Minutes
   1. April 16, 2014 Board Orientation Workshop
   2. April 16, 2014 Regular Board Meeting
   3. September 18, 2013 Closed Meeting (tabled)
B. Approval of Expenditures
April FY14

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<th>Description</th>
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<td>Acct. &amp; Data Processing Charges</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>1,204,467.97</strong></td>
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C. Financial Reports
1. Statement of Cash – April 30, 2014
2. Statement of Revenue and Expense – April, 2014

Motion was made and seconded to approve the May Consent Agenda as presented.

**ROLL CALL VOTE: AYE: AGGARWAL, BENSON, DAVIDSON, HEAP, MENIS, MOORE, SEVERINSEN, ROSANOVA, UPPAL. MOTION DECLARED CARRIED.**

5. COMMUNICATIONS AND PUBLIC FORUM

6. REPORTS
A. Employee of the Month
Rothenfluh announced that the May Employee of the Month was not able to attend the meeting but will attend next month. Rothenfluh introduced April Employee of the Month, Donna Pistolis, NSL Adult Services Librarian, and shared highlights from her nomination. The Board thanked Pistolis for her commitment to customer service excellence.

B. Director’s Report
Rothenfluh introduced Roger Ritzman, the Library’s Council, to present as part of the Board Orientation, an overview of Library Law. Ritzman outlined the Open Meetings Act and other legal issues of interest. He responded to several questions from the Board.

C. Monthly Statistics
The Board accepted the monthly statistics as presented.

D. Quarterly Statistics
The Board accepted the quarterly statistics as presented.

7. OLD BUSINESS
None.

8. NEW BUSINESS
A. Recommendation for Parking Lot Repairs, Sealing and Striping
Rothenfluh reviewed the proposal for parking lot repairs, sealing and striping at the 95th Street and Naper Blvd. Libraries as part of the FY15 Capital Improvement Plan (CIP). She discussed details of the CIP request and bid process and answered questions from the Board.

Motion was made and seconded to approve the contract for the repairs, sealing and striping for the 95th street and Naper Blvd. Libraries be awarded to Geneva Construction Company in the total amount of $65,426.35 plus a 5% contingency. This project would be funded from the City’s Capital Project fund that is being funded with 2014 general obligation bonds in fund 332. **ROLL CALL VOTE: AYE: AGGARWAL, BENSON, DAVIDSON, HEAP, MENIS, MOORE, SEVERINSEN, ROSANOVA, UPPAL. MOTION DECLARED CARRIED.**
B. Approval of Non-Resident Fee for FY14-15 14-5/21-149

Rothenfluh stated that the Non-Resident Fee calculation method is reviewed on an annual basis. The Board asked for a brief review of the different calculation methods available to choose from. Rothenfluh stated that the tax-bill method that has been used in recent years is still the most effective and equitable formula for the community.

Motion made to approve the continued use of the tax-bill method of non-resident fee calculation with the designated rates per county effective June 1, 2014. ROLL CALL VOTE: AYE: AGGARWAL, BENSON, DAVIDSON, HEAP, MENIS, MOORE, SEVERINSEN, ROSANOVA, UPPAL. MOTION DECLARED CARRIED.

D. Report of Nominating Committee 14-5/21-150

Aggarwal reported that the Nominating Committee had voted on the current slate of officers to continue for FY14-15. He stated that since those Officers have agreed to serve another term, the slate would stand as Sandy Benson, President; Ron Davidson, Vice President; and Madhu Uppal, Secretary.

Motion made and seconded to approve the Board Officer Slate for FY14-15 as presented by the Nominating Committee. MOTION DECLARED CARRIED.

9. FUTURE AGENDAS 14-5/21-151

No changes were made to the annualized schedule.

10. ADJOURNMENT 14-5/21-152

Motion made and seconded to adjourn the meeting at 8:03 p.m. MOTION DECLARED CARRIED.

Respectfully submitted,

Barbara Prescott
Administrative Assistant