1. **CALL TO ORDER**
   Board Vice President Vince Rosanova called the regular meeting to order at 7:01 p.m. in the Board Room of the Nichols Library.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
   
   Board Present: Arvind K. Aggarwal  
   Andrew Heap  
   Nina M. Menis  
   Brian Moore  
   Vince Rosanova  
   Kay Severinsen  
   Madhu Uppal

   Board Absent: Sandy Benson

   Student Board Present: Stanley Hilger  
   Jonathan Kim  
   Alice Reed

   Staff Present: Julie Rothenfluh, Executive Director  
   Olya Tymciurak, NIC Library Manager  
   Karen Dunford, NSL Library Manager  
   Theresa Rodriguez, HR Manager  
   Frances Tong, IT Manager  
   Kim Neidermyer, Marketing Manager  
   Jeff Scheuerman, Finance Manager  
   Yan Xu, NSL Adult Svcs. Manager

   Others Present: Rachel Mayer, City Finance Manager  
   Isela Catania, PHN Architects  
   Tom Kodiak, Naperville Area HOC  
   Nathan Kumar, Nequa Valley HS

4. **CONSENT AGENDA**
   
   **A. Approval of Minutes**
   1. September 17, 2014 – Regular Meeting  
   2. September 17, 2014 – Closed Meeting  
   3. September 4, 2014 – Budget Workshop
B. Approval of Expenditures
   September FY14

   Handwritten Checks $ 0.00
   Accounts Payable 282,616.63
   Payroll (9/5/14, 9/19/14) 795,570.35
   Other Payables 54,903.77
   Acct. & Data Processing Charges 2,223.92
   TOTAL $1,135,314.67

C. Financial Reports
   2. Statement of Revenue and Expense – September, 2014

Motion was made and seconded to approve the September Consent Agenda as presented. **ROLL CALL VOTE: AYE: AGGARWAL, HEAP, MENIS, MOORE, ROSANOVA, SEVERINSEN, UPPAL. ABSENT: BENSON. MOTION DECLARED CARRIED.**

5. COMMUNICATIONS AND PUBLIC FORUM
   None.

6. REPORTS
   A. Employee of the Month 14-10/15-204
   Rothenfluh introduced Employee of the Month Lynn Venderley, NSL Adult Services Associate, and shared highlights from her nomination. The Board thanked Venderley for her dedication to excellent customer service.

   B. Director’s Report 14-10/15-205
   Rothenfluh introduced the Library’s two new student Board members, Jonathan Kim and Alice Reed and welcomed back student Trustee Stanley Hilger. The students shared some of their community experience and their reasons for wanting to serve on the Library Board. The Board and staff welcomed the students, stating that they look forward to their valuable input.

   Rothenfluh noted that singer Jillian Jenson would be performing at 95th Street Library on October 20th and sharing her personal experience as part of a program on bullying.

   Rothenfluh stated that the City Budget Workshop was scheduled for October 27th. She welcomed Board members to attend. She also shared that the Staff Appreciation Dinner is scheduled for February 21st.

   C. Monthly Statistics 14-10/15-206
   The Board asked about an increase in the number of discarded books and materials from the Collection. The Board also asked about the weeding process in general and how discarded materials are dispersed. Rothenfluh shared that some of the increase is due to preparation for upcoming renovations, and that weeding is typically increased at the end of the year. She reviewed ways in which weeded books and materials are used, such as book discussion kits, and talked about some of the organizations that pick up or receive donated materials. The Board accepted the monthly statistics as presented.
7. OLD BUSINESS
None

8. NEW BUSINESS
A. PHN Presentation – Naper Blvd. Library Renovation 14-10/15-207
Rothenfluh introduced Isela Catania, Project Designer with PHN Architects, to present the proposed plans to update Naper Blvd. Library (NBL). Catania answered questions from the Board, particularly in regard to movable furniture and flexibility of space and customer access to electrical outlets. Rothenfluh and Scheuerman answered questions regarding need for renovation and funding of the project. Rothenfluh stated that the NBL building and furnishings are 22 years old and badly in need of updating. She reviewed the Capital Improvements Plan and Capital Reserve process. Mayer gave feedback on the City’s process. Rothenfluh clarified that Library Law does not require the City to oversee the way in which approved funding is utilized. After discussion, the Board came to consensus to vote on the scope and projected funding of the renovation project, to be followed in subsequent meetings with more specific detail after the City’s audit and the bid process is complete.

Motion made and seconded to approve the scope and funding concept of the Naper Blvd. Library proposed renovation project as presented. **ROLL CALL VOTE: AYE: AGGARWAL, HEAP, MENIS, MOORE, ROSANOVA, SEVERINSEN, UPPAL. ABSENT: BENSON. MOTION DECLARED CARRIED.**

B. Capital Improvements Plan – FY16 through FY20 14-10/15-208
Rothenfluh provided a brief summary of the Capital Improvements Plan (CIP) for FY16 through FY20, noting that the renovation plans for Nichols Library are proposed for next year. Rothenfluh outlined the projects in the CIP and took questions from the Board.

Motion made and seconded to approve the Capital Improvements Plan – FY16 through FY20 as presented. **ROLL CALL VOTE: AYE: AGGARWAL, HEAP, MENIS, MOORE, ROSANOVA, SEVERINSEN, UPPAL. ABSENT: BENSON. MOTION DECLARED CARRIED.**

C. Review of Policy 222 – Local Information Files 14-10/15-209
Rothenfluh reviewed the suggested change to the Local Information Files policy, which is to remove reference to a periodical index which is no longer updated by the Library.

Motion made and seconded to approve Policy 222 – Local Information Files as presented. **MOTION DECLARED CARRIED.**

9. CLOSED SESSION 14-10/15-210
The Board tabled the approval of Closed Minutes from September 17, 2014 and did not go into closed session.

10. RETURN TO OPEN SESSION 14-10/15-211
N/A

11. FUTURE AGENDAS
Rothenfluh asked that the Request for Proposal for Naper Blvd. Library Renovation Project be added to the next Board meeting agenda.
12. ADJOURNMENT
Motion made and seconded to adjourn the meeting at 8:53 p.m.  MOTION DECLARED CARRIED.

Respectfully submitted,

Barbara Prescott
Administrative Assistant