USER FEE SCHEDULE

215 User Fee Schedule

I. PURPOSE

A. The Naperville Public Library assesses fees for the use of selected materials and for photocopying and printing. This policy details the amount of fees charged to Naperville Public Library cardholders and, where applicable, to reciprocal borrowers for these services.

II. SCOPE

A. Fees covered under this policy include user fees assessed when patrons borrow materials from selected collections and fees associated with photocopy and printing services. Not covered under this policy are other fees or fines such as those associated with overdues, the replacement of lost or damaged materials, meeting room rental, interlibrary loan fees, and exam proctoring. Fees assessed for other services are included in the policies authorizing those services.

III. PROVISIONS

A. Fees are charged using the Schedule of Fees that is reviewed annually by the Board of Library Trustees.

1. Computer Printout (per page)
   - Black & White $0.10
   - Color $0.25

2. Photocopies (per page) Black & White $0.10

3. Annual Internet Only card $50.00

4. Daily Internet Only card $5.00

5. Blank CDs (available in computer labs) $1.00

6. Flash drives (available in computer labs) $10.00

7. Meeting rooms – See Policy 320 – Public Use of Meeting Rooms

8. Overdues, lost or damaged materials – See Policy 211 – Loan of Materials


10. Interlibrary loan fees – See Policy 214 – Interlibrary Loan Policy

11. Fax (at Simple Scan stations), per page - domestic $1.00

12. Fax (at Simple Scan stations), per page – overseas $2.00

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