1. CALL TO ORDER
   President O’Meara called the teleconference meeting to order at 7:07 p.m. via Zoom, streamed live on YouTube.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

   Board Present:       Debra Dunne
                       Anne Federlein
                       Nancy Hayes
                       Nina Menis
                       Barbara O’Meara
                       Jeanine O’Meara
                       Ashfaq Syed

   Board Absent:          Nick Guo
                           Nitin Vig

   Student Board Present:  Medhani Kalal
                           Jacob Saucier
                           Taylor Ziegler

   Staff Present:        Dave Della Terza, Executive Director

   Others Present:      Raymond Munch, City Budget Manager

4. STUDENT BOARD INTRODUCTION
   President J. O’Meara asked the student board members to introduce themselves and welcomed them to the meeting.

5. CONSENT AGENDA
   A. Approval of Minutes
      1. October 21, 2020 – Regular Meeting
B. Approval of Expenditures  
**October, CY20**

- Handwritten Checks $0.00
- Accounts Payable (10/13, 10/28) $576,363.43
- Payroll (10/9, 10/23) $829,296.18
- Other Payables $24,431.41
- Acct. & Data Processing Charges $2,769.30
- TOTAL $1,432,860.32

C. Financial Reports
1. Statement of Cash – October 2020
2. Statement of Revenue and Expense – October 2020

Motion made and seconded to approve the Consent Agenda.

**ROLL CALL VOTE:**
- **Aye:** Dunne, Federlein, Hayes, Menis, B. O'Meara, J. O'Meara, Syed
- **Absent:** Guo, Vig
- ✓ MOTION DECLARED CARRIED.

6. COMMUNICATIONS AND PUBLIC FORUM

None.

7. REPORTS
   A. Director’s Report – October 2020
   Della Terza updated the Board on library usage, changes to services, and updates to collections and programming. He highlighted partnerships with Will County for early voting at the 95th Street library and with District 203’s Ann Reid Center. Della Terza also mentioned two board-led community projects: the Kids Matter Leadership Academy and the What Voting Means to Me Panel Discussion. He also informed the board that his budget presentation is scheduled for Monday, November 23 at 7 p.m.

   B. Monthly Statistics – October 2020
   Monthly Statistics were accepted as presented.

8. OLD BUSINESS

None
9. NEW BUSINESS

A. Recommendation for Insurance – General Liability, Workers Compensation, & D&O – 12/1/20 – 11/30/21

Recommendations were made for the library’s General Liability, Worker's Compensation, and Directors and Officer’s insurance for a total cost of $84,056 from CAN and Philadelphia through Kamm Insurance Group.

Motion made and seconded to approve the recommendation for General Liability, Worker’s Compensation, and D&O Insurance.

ROLL CALL VOTE:
- Aye: Dunne, Federlein, Hayes, Menis, B. O’Meara, J. O’Meara, Syed
- Absent: Guo, Vig

✓ MOTION DECLARED CARRIED.

B. Update to Use of Library Displays Policy

Updates were recommended for the Use of Library Displays Policy, including rearranging some language for clarity, adding information about the art wall displays, and removing a form letter.

Motion made and seconded to approve the proposed updates to the Use of Library Displays Policy.

ROLL CALL VOTE:
- Aye: Dunne, Federlein, Hayes, Menis, B. O’Meara, J. O’Meara, Syed
- Absent: Guo, Vig

✓ MOTION DECLARED CARRIED.

C. Elimination of Guidelines Policy

The library recommended the removal of the Guidelines Policy, which is informational on how to write guidelines and policies. This information remains available from the American Library Association and can still be consulted during creation of policies and guidelines by library staff.

Motion made and seconded to eliminate the Guidelines Policy.

ROLL CALL VOTE:
- Aye: Dunne, Federlein, Hayes, Menis, B. O’Meara, J. O’Meara, Syed
- Absent: Guo, Vig

✓ MOTION DECLARED CARRIED.
D. 2021 Schedule of Library Closings
The 2021 Schedule of Library Closings was presented to the board. The only notable change was that at this time no Staff Day is scheduled.

Motion made and seconded to approve the 2021 Schedule of Library Closings as presented.

ROLL CALL VOTE:
- **Aye:** Dunne, Federlein, Hayes, Menis, B. O'Meara, J. O'Meara, Syed
- **Absent:** Guo, Vig
- **MOTION DECLARED CARRIED.**

E. 2021 Board Meeting Schedule
The 2021 Library Board Meeting Schedule was presented.

Motion made and seconded to approve the 2021 Library Board Meeting Schedule as presented.

ROLL CALL VOTE:
- **Aye:** Dunne, Federlein, Hayes, Menis, B. O'Meara, J. O'Meara, Syed
- **Absent:** Guo, Vig
- **MOTION DECLARED CARRIED.**

F. Additional Board Comments and Questions
Trustee B. O'Meara suggested that the library consider planting cutting of the Hobson Oak at one of the Naperville Public Library Buildings. She also suggested the library consider native plantings when planning landscaping at Nichols Library.

President J. O'Meara reminded that while the December meeting is scheduled to meet in the Nichols Board Room, due to the COVID-19 pandemic restrictions the meeting may be held virtually.

10. ADJOURNMENT
Motion made and seconded to adjourn the regular meeting at 7:46 p.m.

Submitted by:
Ellen Conlin
Deputy Director