

## SUBJECT: HOURS OF LIBRARY OPERATION

## I. PURPOSE

User-oriented hours are a key element in guaranteeing public library accessibility. The Library shall strive to meet State standards for open public service hours set forth in *Serving Our Public: Standards for Illinois Public Libraries*.

## II. SCOPE

## A. Naperville Public Library

1. The Executive Director shall prepare a schedule of proposed closings for each calendar year to be approved annually by the Library Board.
2. The Library shall provide access to its website, bibliographic catalog, select online subscription databases, and computer access to patron account information twenty-four (24) hours daily year-around.

B. Nichols, Naper Boulevard and 95<sup>th</sup> Street Libraries

1. Nichols Library, Naper Boulevard Library and 95<sup>th</sup> Street Library shall provide services to the public seventy-two (72) hours weekly year-round, with the exception of weeks with holidays and scheduled or emergency closures, as follows:

9:00 a.m. to 9:00 p.m., Monday through Friday

9:00 a.m. to 5:00 p.m., Saturday

1:00 p.m. to 5:00 p.m., Sunday

In addition, the Nichols Library and the 95<sup>th</sup> Street Library will have additional Sunday evening hours (5:00 p.m. to 9:00 p.m.) from September through May, for a total of seventy-six (76) hours weekly during that time.