1. Are we requiring bid bonds for this RFP?
   a. No.

2. Does the cleaning crew set up the meeting rooms with tables and chairs?
   a. No.

3. Do the back-hallway tile floors get mopped by the janitorial crew?
   a. No.

4. How long have we been with our current janitorial company?
   a. Two years.

5. Does the janitorial company perform stripping/waxing of the tile floors?
   a. No, the internal staff completes this work. If we decide to have the janitorial company perform the work, it will be done on a time and material basis.

6. Does the Administration area (Naper Blvd HR/Finance Suite) get vacuumed by janitorial crew?
   a. No.

7. In the storage closets used by the janitorial company, how much of that space is used by the in-house crew?
   a. Very little. At the Nichols location in-house staff store floor cleaning machines in the closet, but that is all.

8. Are you firm on the hours and personnel detailed in the RFP per buildings?
   a. Yes.