

ADDENDUM # 1
Naperville Public Library
Elevator Maintenance Monthly/Quarterly Services RFP
Questions through May 17, 2022

1. What does the A card, B card and C card reference?
 - a. That is referencing union pay scales. That is not relevant to us because the City of Naperville and Naperville Public Library requires vendors to pay prevailing wage.
2. Who is the incumbent?
 - a. Total Elevator is the incumbent vendor.
3. Are you aware of the new testing for fire alarm devices in the elevator shafts every five years?
 - a. We are and those charges will not be included in this RFP. They will be handled separately.
4. Who do the elevator phones connect to?
 - a. They connect directly to police/fire dispatch.
5. What are the inspection visit frequencies per building?
 - a. The Nichols and Naper Blvd Libraries are both monthly inspections. The 95th St. Library is quarterly inspections.
6. How do we handle capital projects?
 - a. If it is not an emergency that requires immediate resolution, we will obtain budget pricing and work it in to a future budget as a capital improvement. Depending on the dollar amount we will either contact companies to provide pricing or perform an RFP for the project.
7. Is there a minimum number of hours per maintenance visit for each elevator?
 - a. There is no minimum hours per elevator detailed in the RFP.
8. Are repairs, parts and service calls during normal hours included in the yearly price or billable?
 - a. The pricing for repairs, parts and service calls for equipment detailed in the RFP are to be included in the yearly price. Repairs, parts and service calls for equipment not covered under the RFP will be billed separately.
9. Are third party inspection fees to be covered by the contractor or the Naperville Library?
 - a. Third party inspection fees will be covered by the Library.
10. What are the bid results from 2019?
 - a. The proposals in 2019 were different than what is currently requested in this RFP. There were several repair costs included in the 2019 RFP. The current monthly cost is \$692.